

# One-Place Study Checklist

## England / Wales

*This checklist is intended as an aid for One-Placers whose study place is in England or Wales. Every study place is unique and checklists such as this cannot cover every type of record that exists for your place. Also every one-placer is unique and the extent to which you wish to explore potential avenues mentioned is entirely up to you. Keep a note of all websites you visit and searches you undertake. Save images of documents to your computer for easy retrieval later. Further information guides are [highlighted](#).*

### Basics

Notes

- [ ] Read our free guides [1PS: The Basics](#) & [1PS: Choosing your place](#)
- [ ] Choose your place, making sure it hasn't been registered with us already
- [ ] Determine the boundaries of your study area [FS: 1851 Jurisdictions](#) [A: County Maps](#)
- [ ] Identify the sub-places within your study area
- [ ] Decide whether you wish to focus on a particular time period to start with
- [ ] [Register your study place\(s\)](#) with us NOW for FREE before someone else does!
- [ ] [Follow us on twitter](#)
- [ ] [Follow us on facebook](#) (our twitter updates are automatically posted to this facebook page)
- [ ] [Join our facebook forum](#) to exchange ideas, share best practice, ask questions etc.

### Some things to consider early on

Notes

- [ ] If you are working alone, consider whether you could work better collaboratively
- [ ] Is there a local history group you could team up with? Or could you start one?
- [ ] Check [British Association for Local History](#) & [Local History Online](#) for details of local history groups
- [ ] If working as a group, consider applying for funding e.g. [Heritage Lottery Funding](#)
- [ ] If your place is in one of the following counties, consider becoming an Online Parish Clerk (OPC):  
[Cornwall](#) [Devon](#) [Dorset](#) [Essex](#) [Kent](#) [Lancashire](#) [Somerset](#) [Sussex](#) [Warwickshire](#) [Wiltshire](#)

### Simple starting steps

Notes

- [ ] If within easy reach, 'pace your place' & be sure to take lots of photos! [1PS: Pacing your place](#)
- [ ] Visit the church:
  - If available, buy the [ ] church history guide [ ] parish magazine
  - Take photos of any [ ] memorial tablets [ ] listing of vicars etc.
  - Check if the church has a grave index / map plotting individual grave locations
- [ ] Visit local archives to familiarise yourself with the genealogical/historical records available
- [ ] Check out [Genuki](#) for your place and information on local archives etc.
- [ ] Check out [FS Wiki](#) for your place
- [ ] Set up a [Google Alert](#) for your place/sub-places
- [ ] Start a Timeline noting key events for your study area / regionally / nationally  
*Example 1PS timelines: [Springhill](#) [Oxenholme](#) Remember that today's events become tomorrow's history!*
- [ ] Start a Person Index and a Location Index perhaps using a simple spreadsheet or database
- [ ] Encourage others to share photos, stories, memories etc. e.g. [1PS: Set up a Facebook group](#)
- [ ] If you don't have subscriptions to [Ancestry](#) or [Findmypast](#), take advantage of free access or trial periods and save as much information about your place and its people as possible within that time frame. The [British Newspaper Archive](#) often runs £1 for 1 month offers. We'll post details of such offers on twitter and in our facebook forum.

**Key** A=Ancestry FMP=Findmypast FS=FamilySearch G=Genuki NA=National Archives  
TG=The Genealogist FWR=Forces War Records W=Wikipedia

## Archives – Local & National

Notes

Be sure to visit your local archives if you can. Increasingly more information is being digitised and made available online so check websites for new additions at regular intervals.

- [ ] [National Archives](#) – [A-Z index of NA Research Guides](#)
- [ ] Search [NA: Discovery](#) for your study place(s)
- [ ] [British Library](#)
- [ ] [Archives Wales](#) [ ] [Archives Network Wales](#) [ ] [National Library of Wales](#)
- [ ] [Archives Hub](#) [ ] [Aim25](#) – archives in the London / M25 area
- [ ] County record office / history centre / town archives / local museums – [NA: Archon Directory](#)
- [ ] County / local family history society archives – [FFHS: Family History Societies](#) [G: England](#) [G: Wales](#)

## Books / Published Works / Local Histories

Notes

Be sure to read up on what has been written in the past on the local history of your study place. Have any books been published? Or articles in county magazines? Check out the archives for your study place as they often hold historic local books.

- [ ] County Histories – e.g. [ ] [Victoria County Histories](#) [ ] [W: English County Histories](#)
- [ ] Local Books – check local archives / libraries / local studies libraries
- [ ] Local Magazines – past features – e.g. [Devon Life](#) [Dorset Life](#)
- [ ] [Amazon Books](#) – is useful for seeing which books may be available
- [ ] [British Archaeology](#)
- [ ] [British History Online](#)
- [ ] [Connected Histories](#)
- [ ] [FS: Books](#)
- [ ] [Google Books](#)
- [ ] [Hathi Trust](#)
- [ ] [Institute of Historic Research](#)
- [ ] [Internet Archive](#)
- [ ] [Open Domesday](#)
- [ ] [Open Library](#)
- [ ] [Wellcome Library](#)

## Gazetteers / Geography / Landscape / Maps / Google Earth etc.

Notes

Consider what impact the natural landscape has had on shaping your place and its people over time.

### Gazetteers

- [ ] [England's Gazetteer \(1751\)](#)
- [ ] [Topical Dictionary of England \(1848\)](#) [Topical Dictionary of Wales \(1848\)](#)
- [ ] [Imperial Gazetteer of England & Wales \(1870-1872\)](#)
- [ ] [FMP: Comprehensive Gazetteer of England & Wales \(1895\)](#)
- [ ] [Gatehouse Gazetteer](#) if your place has a castle, fortification or palace
- [ ] Consider how place names may have been derived [Key to English Place Names](#)
- [ ] Consider how place names may have changed over time e.g. *Aldborough became Aldeburgh*

### Geography / Landscape

- [ ] Consider the geography and landscape and what impact this has had on your place
- [ ] Did it create barriers or encourage transport links / industry etc.?

### Maps

- [ ] Study maps over different time periods – understand what has changed [1PS: Studying your map](#)
- [ ] [Map Resources 1 - Historic Maps](#) [ ] [Map Resources 2 - Present Day Maps](#)
- [ ] Ordnance Survey maps – e.g. [ ] [NLS: O.S. 6" maps](#) [ ] [NLS: O.S. 25" maps](#) – various series / dates
- [ ] [Old Maps Online](#)
- [ ] [British Library Maps](#)
- [ ] [A: England County Maps 1695-1940](#)
- [ ] Enclosure maps – see example 1PS: [Winslow](#) [NA: Enclosure Awards](#)
- [ ] Fire insurance maps – e.g. [Goad maps](#)
- [ ] Tithe maps – [Cheshire](#) [A: Dorset](#) [TheGenealogist](#) [Cynefin Tythe Maps of Wales](#)
- [ ] [Bing Maps](#) – including Satellite / Streetview
- [ ] [Google Maps](#) – including Satellite / Streetview
- [ ] [Google Earth](#)
- [ ] [Pastscape](#)
- [ ] Map your study [1PS: Mapping your study](#)

## Transport

Consider how transport links have developed and changed over time and their impact on your study place. In more recent times some communities have even been split in two by motorways!

- [ ] Roads? – [Turnpike Roads](#)
- [ ] Railways? – [Historic Railmaps](#) [Railways Archive](#) [NA: Railways](#) [NA: Railway Workers](#)
- [ ] Rivers? / Canals? – [Railway & Canal Historical Society Photographs](#)
- [ ] Harbours? / Ports? – [Port Cities](#) [ ] Shipwrecks? [Wreck Site](#) [ ] Smuggling? [Smugglers' Britain](#)
- [ ] Aerodromes? / Airports? – [Airfields of Britain](#)

## Photochrom / Photographs / Postcards / Ephemera / Films / Video

Notes

We show below some potential sources of present day and historical photographs and images etc. Some are out of copyright or can be reproduced under Creative Commons licences freely.

- [ ] Photochrom prints (historic): [ ] [PPLOC](#)
- [ ] Photographs (relatively recent): [ ] [Geograph](#) [ ] [Images of England](#) [ ] [Domesday Reloaded](#)
- [ ] Photographs (aerial/1950s): [ ] [Britain from Above](#)
- [ ] Photographs (mostly historic): [ ] [England's Places](#) [ ] [Flickr Commons](#)
- [ ] Photographs & film archives [ ] [National Media Museum](#)
- [ ] Postcard images (historic): [ ] [TuckDB](#) [ ] [Francis Frith](#) [ ] [A: Frances Frith](#) [ ] [Ancestry](#)
- [ ] Ephemera online auction sites: [ ] [eBay](#) [ ] [eBid](#) [*Storeslider is a handy tool for ebay*]
- [ ] Film archives (historic): [ ] [British Pathé](#) [ ] [British Pathé on YouTube](#)  
[ ] [British Film Institute](#) [ ] [Film Archives UK](#)
- [ ] Regional film archives e.g. [ ] [East Anglian Film Archive](#)
- [ ] Video clips (modern): [ ] [YouTube](#)

## People

Notes

- [ ] Get to know which families have lived in your place for many generations
- [ ] You may wish to focus on these initially rather than those which came & went relatively quickly
- [ ] Talk to long-time residents – you'll be surprised what stories they'll come out with once prompted!
- [ ] Record oral histories – e.g. [Oral History Society](#) Example 1PS oral history interviews: [Winslow](#)
- [ ] Search for recorded oral histories at [British Library Sound Archive](#)
- [ ] Search for biographies of people connected with your place  
e.g. [ ] [Oxford Dictionary of National Biography](#) accessible with participating library card number
- [ ] Search for memories posted online e.g. [ ] [Francis Frith Memories](#)
- [ ] Search [Domesday Reloaded](#) for information submitted in 1986 about your place & its people
- [ ] Search online forums / message boards for questions about your place and its people  
e.g. [ ] [Curious Fox](#) [ ] [British-Genealogy](#) [ ] [Rootschat](#)
- [ ] If very fortunate, you may come across a diary or journal written by someone in your place!  
1PS example: [East Lulworth: Henry Rolls' Journal](#)
- [ ] For long-term families / those with unusual surnames you may wish to check out those names at:  
[ ] [Public Profiler](#) [ ] [Guild of One-Name Studies](#)

## Reconstruct & reconnect

Notes

At any point in time, a study place will have been populated by individuals - whether few or many in number. Most one-placers, having researched their own family histories, will want to understand who is connected to who in their study place and to what extent families inter-married over successive generations. Some one-placers find it helpful to create an index of all persons who lived in their place and to use this as the first step towards 'reconnecting' them to others on the list. Some one-placers will go one-step further and 'reconstruct' trees for all families, sometimes as simple hand-drawn charts, or through providers like Ancestry or Findmypast where unrelated individuals can subsequently be linked as their relationships to one another are rediscovered. Some one-placers contribute to WikiTree.

### What are your objectives?

- [ ] Link individuals together in their family groups
- [ ] Link individuals & families to buildings and places over time
- [ ] Link individuals to employers
- [ ] Link individuals to events over time
- [ ] Maintain comprehensive index/database of all individuals – track them through censuses etc.
- [ ] Contribute to [WikiTree](#)?

## Censuses

Many One-Placers, especially those who are also OPCs, transcribe the census returns for their place. The returns give a snapshot of everyone who was living in your place when the census was taken, and provide key information about family relationships etc. Note of caution: Transcriptions by the

[NA: Census Records](#) [1PS: UK Census Dates](#)

- [ ] 1841 [FS: 1841](#) [A: 1841](#) [FMP: 1841](#) [FreeCEN: 1841](#) Census night: 6 Jun 1841
- [ ] 1851 [FS: 1851\\*](#) [A: 1851](#) [FMP: 1851](#) [FreeCEN: 1851](#) Census night: 30 Mar 1851
- [ ] 1861 [FS: 1861](#) [A: 1861](#) [FMP: 1861](#) [FreeCEN: 1861](#) Census night: 7 Apr 1861
- [ ] 1871 [FS: 1871](#) [A: 1871](#) [FMP: 1871](#) [FreeCEN: 1871](#) Census night: 2 Apr 1871
- [ ] 1881 [FS: 1881\\*](#) [A: 1881](#) [FMP: 1881](#) [FreeCEN: 1881](#) Census night: 3 Apr 1881
- [ ] 1891 [FS: 1891](#) [A: 1891](#) [FMP: 1891](#) [FreeCEN: 1891](#) Census night: 5 Apr 1891
- [ ] 1901 [FS: 1901](#) [A: 1901](#) [FMP: 1901](#) Census night: 31 Mar 1901
- [ ] 1911 [FS: 1911](#) [A: 1911](#) [FMP: 1911](#) Census night: 2 Apr 1911

Note: FS relies on FMP database - images only accessible through FMP \*not searchable on residence place

- [ ] Check local archives for other censuses e.g. Corfe Castle 1791

Notes

## Church Records: Anglican

Many One-Placers, especially those who are also OPCs, transcribe the Anglican parish registers for their place. Often they will focus initially on baptisms, marriages and burials before 1 July 1837 when civil registration began. Check to see which registers are still held at the church / are deposited at local archive centres / are indexed or transcribed. Bishops Transcripts may also be available where parish registers may not have survived. Look at neighbouring parishes. We have not listed sources as there are far too many!

[ ] [G: Church Database](#)

- [ ] Baptisms – date from? \_\_\_\_\_ [ ] indexed? [ ] transcribed?
- [ ] Marriages – date from? \_\_\_\_\_ [ ] indexed? [ ] transcribed? [ ] [Phillimore?](#)
- [ ] Banns – date from? \_\_\_\_\_ [ ] indexed? [ ] transcribed?
- [ ] Burials – date from? \_\_\_\_\_ [ ] indexed? [ ] transcribed?
- [ ] Confirmations – date from? \_\_\_\_\_ [ ] indexed? [ ] transcribed?
- [ ] Clergy Lists / Biographies  
e.g. [ ] [IA: Crockfords 1868](#) [ ] [A: Crockfords 1868-1932](#) [ ] [Clergy of CofE Database](#)
- [ ] Churchwardens' Accounts
- [ ] Protestation Oaths
- [ ] Protestation Returns 1641/42
- [ ] Church Trusts / Church Charities

Notes

## Church Records: Non-Conformists

The Anglican Church became the established Church of England with the passing of the Act of Uniformity in 1559. The term “non-conformist” generally refers to any religious group that did not conform to the state religion, including Protestant denominations as well as other religions. Many of these groups maintained their own baptism, marriage and burial records and you should search these out for any chapels and meeting places that may have existed in your study place.

- [ ] Other Christian denominations [TG: Non-Conformist](#) [English Dissenters](#) [NA: Non-Conformists](#)
  - [ ] Baptists – e.g. [Researching Baptist Ministers](#)
  - [ ] Congregationalists
  - [ ] Presbyterians
  - [ ] Quakers (Society of Friends) – e.g. [Quaker FHS](#) [Quaker Archive Catalogue](#) [Yorkshire Heritage](#)
  - [ ] Roman Catholic / Papists – e.g. [English Catholic Nonjurors 1715](#) [NA: Catholics](#)
  - [ ] Unitarians
  - [ ] Wesleyans (Methodist) – e.g. [My Wesleyan Methodists](#) [The Methodist Who's Who 1912](#)
- [ ] Other Faiths

Notes

## Churchyards / Cemeteries / Crematoria

Some One-Placers index the graves

- [ ] Photograph gravestones
- [ ] Record gravestone inscriptions (often referred to as Monumental Inscriptions “MI”)
- [ ] Plot location of gravestones
- [ ] Online Indexes / Photographs
  - [ ] [BillionGraves](#) [ ] [Deceased Online](#) [ ] [Find a Grave](#) [ ] [Gravestone Photographic Resource](#)
- [ ] Municipal cemetery and crematoria registers [ ] [Family history online](#)

## Civil Registration / Electoral Registration / Taxation / Wills & Probate

Notes

Obtaining certificates of birth, marriage and deaths for all individuals within a study area is impractical not least from a cost perspective.

### Civil Registration

- [ ] Civil registration – births, marriages and deaths UK July 1837 on [NA: Births, Marriages & Deaths](#)
- [ ] [A: Births 1837-1915](#) [A: Births 1916-2005](#) [A: Marriages 1837-1915](#) [A: Marriages 1916-2005](#)  
[A: Deaths 1837-1915](#) [A: Deaths 1916-2007](#)
- [ ] [FMP: Births 1837-2006](#) [FMP: Marriages 1837-2008](#) [FMP: Deaths 1837-2007](#)
- [ ] [FreeBMD](#) [UKBMD](#)
- [ ] [Ordering a certificate](#) costs £9.25 (Sep 2015)

### Electoral Registration etc.

- [ ] Electoral Rolls 1832 on – e.g. [FMP: Cheshire](#) [FMP: Manchester](#) [FMP: Somerset](#)
- [ ] Electoral Rolls 2000 on – e.g. [FMP: Electoral Rolls 2002-2014](#)
- [ ] Juror Lists – e.g. [A: Dorset Jury Lists 1825-1921](#)
- [ ] Poll Books 1690s-1872 – e.g. [A: Poll Books](#) [TG: Poll Books](#) [FS: Poll Books](#)

### Taxation (National / Local)

- [ ] Death Duties – [NA: Death duties 1796-1903](#)  
e.g. [ ] [A: Death Duty Registers Index 1796-1811](#) [ ] [FMP: Death Duties 1796-1903](#)
- [ ] Hearth Tax – e.g. [Hearth Tax Online](#) [A: Suffolk 1674](#) [ProGenealogists: Hearth Taxes in England](#)
- [ ] Land Tax – check local record offices / [Discovery](#) to see what records are held locally for your study place). Some are online e.g. [Cheshire](#) [Dorset](#) [Surrey](#) [A: West Yorkshire](#)
- [ ] Pipe Rolls – e.g. [A: Nottingham & Derby](#) [NA: Pipe Rolls 1130-1300](#)
- [ ] Rate Books – e.g. [A: London Selected Rate Books 1684-1907](#) [FMP: Rate Books](#)
- [ ] Subsidy Rolls – e.g. [A: Suffolk 1524](#)
- [ ] Tithes – e.g. [Cheshire](#) [A: Dorset](#) [TheGenealogist](#) [Cynefin Tythe Maps of Wales](#) [NA: Tithes](#)
- [ ] Valuation Office – e.g. [A: London](#) [A: West Yorkshire](#) [NA: Valuation Office survey 1910-1915](#)

### Wills & Probate

Wills can reveal a lot about individuals, their property, who they associated with etc. Some One-Placers index / transcribe them

- [ ] Wills – Pre 1858 e.g. [NA: Wills 1384-1858](#)  
e.g. [A: PCC Wills 1384-1858](#) [FMP: Wills & Probate 1300-1858](#) [TG: PCC Wills](#)  
[Family Deeds](#) [Surrey Plus Wills Index](#)
- [ ] Wills – 1858 on e.g. [Find a Will](#) [NA: Wills 1858-](#)
- [ ] Inventories –
- [ ] Probate Records – e.g. [A: Probate Calendar 1858-1966](#) [FMP: Probate Calendar 1858-1959](#)
- [ ] Inquisitions Post Mortem 1236-1640 – [NA: Inquisitions Post Mortem](#)

## Civic / Coroners / Courts / Government / Insolvency / Justice / Overseers (Poor Relief)

Notes

### Civic / Local Government

- [ ] Council / Parish Council Minutes
- [ ] Lists of Mayors / Macebearers etc. See 1PS Example: [Aldeburgh](#)

### Coroners / Inquests

- [ ] Coroners Inquests & reports – e.g. [A: Wakefield](#) [NA: Coroner's Inquests](#)

### Courts / Justice / Crime & Punishment

- [ ] [Old Bailey Online](#)
- [ ] County Assizes –
- [ ] Quarter Sessions – Check [Discovery](#) for the location of records that survive for your study place  
Some are online – e.g. [A: Dorset](#) [A: Lancashire](#) [A: Warwickshire](#) [FS: Kent](#)
- [ ] Petty sessions – [NA: Crime and punishment](#) [Trosedd a chosb/Crime and punishment](#)
- [ ] Calendars of Prisoners – e.g. [A: Birmingham](#) [A: Surrey](#)
- [ ] Prisons / Gaols – e.g. [A: Bedfordshire](#) [A: Dorset](#) [A: West Yorkshire](#)
- [ ] Insolvency / Bankruptcy – e.g. [Bankrupt Directory 1820-1843](#) [NA: Bankrupts / Insolvent debtors](#)
- [ ] Police records – crime reports, local stations, officers on beat etc.  
[A: West Yorkshire 1833-1914](#)  
[TNA: Police](#) [London Metropolitan Police Orders Database](#) [Essex Police Museum](#)
- [ ] Transportation – were any convicts transported to Australia or similar? [A: Middlesex](#)

### Government

- [ ] [Hansard](#)

### Overseers (Poor Relief)

- [ ] Poor Relief – [TNA: Poverty and the Poor Law](#)
- [ ] Union & Parish Officer Year Books – e.g. [1853](#) [1860](#) [1868](#)
- [ ] Settlement Examinations / Removal Orders – e.g. [A: London](#)
- [ ] Vagrant's Passes – e.g. [A: Dorset](#) [A: Lancashire](#)
- [ ] Bastardy Examinations / Bonds / Orders – e.g. [A: Warwickshire](#)

### Directories

*Directories can confirm trades and occupations between census years, and street directories can confirm precise addresses*

- [ ] County / City / Town / Trade Directories
  - [ ] [Historical Directories](#)
  - [ ] [A: City & County Directories 1600s-1900s](#)
  - [ ] [A: Midlands & Various UK Trade Directories 1770-1941](#)
  - [ ] [TG: Directories](#)
  - [ ] [Graces Guide](#)
- [ ] Telephone Directories
  - [ ] [A: British Phone Books, 1880-1984](#)

### Education / Schools / Training / Universities

Notes

*When was the first school built in your place? When did the school close? How far did the children have to travel?*

- [ ] Schools? – e.g. National / Local Authority Schools
  - [ ] admission registers [ ] log books – [FMP: Schools](#) [TG: School Registers](#) [School Log Books](#)
  - [ ] list of headteachers [ ] class photos
- [ ] Boarding / Private Schools?
- [ ] Other training establishments? – e.g. [Industrial Schools](#)
- [ ] Universities? Check for former residents in historic University alumni:
  - [ ] [Oxford 1500-1714](#) [ ] [Oxford 1715-1886](#) [ ] [A: Cambridge 1261-1900](#)

### Employment / Industry / Manufacturing / Occupations / Trades

Notes

*Below are some occupations where additional resources are available*

- [ ] What were the principal occupation/trades in your place? How have they changed over time?
- [ ] What impact did the various industries have on your place?
  - [A-Z Index of Old Occupations](#)
- [ ] Accountants – e.g. [Accountants Obituary Index](#)
- [ ] Apprenticeships – e.g. [A: Register of Duties Paid for Apprentices' Indentures 1710-1811](#) [FMP: Apprentices](#) [NA: Apprenticeships and Masters](#) [FMP: Apprentices 1710-1808](#) [FMP: Dorset A: West Yorkshire Select Apprenticeship Records 1627-1894](#)
- [ ] Blacksmiths – e.g. [Blacksmiths Index](#)
- [ ] Book Trade – e.g. [British Book Trade Index](#)
- [ ] Clock & Watch Makers – e.g. [Clock & Watch Makers Index](#)
- [ ] Coastguards – e.g. [British Coastguards Index](#) [NA: Coastguards](#) [NA: Coastguard Records](#)
- [ ] Freemasons – e.g. [Masonic Periodicals Online](#) [Library and Museum of Freemasonry Archives](#)
- [ ] Friendly Societies – e.g. [Friendly Societies Research Group](#)
- [ ] Guilds / Livery Companies – e.g. [Records of London's Livery Companies Online: Apprentices and Freemen 1400-1900 \(ROLLCO\)](#)
- [ ] Lifeboatmen? – e.g. [RNLI Archives](#)
- [ ] Lighthouse Keepers? – e.g. [Lighthouse Keepers](#) [Lighthouse Stations](#)
- [ ] Medical – e.g. [ ] [British Medical Journal Archive](#) [NA: Patients, Doctors or Nurses](#)
  - [ ] [Medical Licences Issued by the Archbishop of Canterbury 1535-1775](#) [ ] [Munks Roll](#)
- [ ] Mariners etc. – e.g. [Masters & Mates Certificates 1850-1927](#) [Crew List Index Project \(CLIP\)](#)
- [ ] Patents – e.g. [Patents Directory](#)
- [ ] Police – e.g. [FMP: Manchester Police Index 1812-1941](#)
- [ ] Railway Workers – e.g. [A: Railway Workers](#) [Midland Railway Staff](#)
- [ ] Trade Unions – e.g. [FMP: Trade Unions](#)
- [ ] Uprisings – e.g. [The Luddites](#) [The Littleport Riots](#) [Captain Swing](#) [The Tolpuddle Martyrs](#)

## Institutions / Asylums / Hospitals / Orphanages / Prisons / Workhouses

Notes

- [ ] Asylums – registers of inspections, case notes [NA: Mental Health](#) [NA: Asylum Inmates](#)
  - [ ] [A: Criminal Lunatic Asylum Registers 1820-1843](#)
  - [ ] [A: Lunacy Patients Admission Registers 1846-1912](#)
  - [ ] [A: Criminal Lunacy Warrant & Entry Books 1882-1898](#)
  - [ ] [A: Surrey Mental Hospital Admissions 1867-1900](#)
  - [ ] [Index of English and Welsh Lunatic Asylums and Mental Hospitals](#)
- [ ] Hospitals – admission registers, nursing organisations [NA: Hospitals](#)
  - [ ] [Historic Hospital Admission Registers Project \(HHARP\)](#)
  - [ ] [Hospital Records Database](#)
  - [ ] [Lost Hospitals of London](#)
  - [ ] [Voluntary Hospitals Database](#)
- [ ] Orphanages etc.? – [ ] [Barnardos](#) [ ] [Children's Homes](#) [ ] [Waifs & Strays](#)
- [ ] Prisons? – calendars of prisoners e.g. [FMP: Crime, Prisons & Punishment 1770-1935](#)
- [ ] Workhouses – [NA: Workhouses](#) [NA: Workhouse Inmates & Staff](#)
  - [ ] Were any residents of your place sent to the local workhouse or to one elsewhere?
  - [ ] [Workhouses](#)
  - [ ] [A: London Workhouse Admissions & Discharges 1659-1930](#)
  - [ ] [FMP: Workhouse Records](#)
- [ ] Any other institutions in your place?

## Newspapers

Notes

*Newspapers can provide information about life in your place, including accidents, crimes, family announcements etc.*

- [ ] Ask your local library if their readers tickets allow access to historic newspapers online from home
- [ ] [iAnnounce](#)
- [ ] [British Newspaper Archive](#) [ ] [FMP: British Newspaper Archive](#)
- [ ] [Welsh Newspapers Online](#)
- [ ] [The Gazette](#)

*Check out-of-area and overseas newspapers – it's surprising how far news travels – especially if local papers not yet digitised!*

- [ ] [Chronicling America](#) [ ] [Trove](#) (Australia) or [ ] [Elephind](#) which searches both

## Population / Movement / Migration / Emigration / Immigration

Notes

*How has your place grown compared with other places nearby? Identify the factors that have contributed to your place's development or demise over time*

- [ ] How has the population of your study place changed over time?
- [ ] 1801, 1811, 1821 etc. through to 2011
- [ ] Compare population growth with other one-place study / county / national trends
- [ ] [HistPop](#)
- [ ] [Vision of Britain](#)
- [ ] [Neighbourhood Statistics](#)
- [ ] [ONS](#)
- [ ] Construct a parish population history – [HistPop Article](#)
  - + Factors:** Births / Immigration
  - +/- Factors:** Migration (Employment / Inter-parish Marriages / Institutions / Resettlement )
  - Factors:** Deaths (Infancy / Childbirth / Disease / Old Age / Accidents / War ) / Emigration / Transportation
- [ ] What were the pushes and pulls on your place? Why did people come and why did they leave?
- [ ] Check migration to / from neighbouring parishes e.g. inter-parish marriages
- [ ] Immigrants – e.g. [English Immigrants Database 1350-1550](#) [NA: Immigrants](#)
- [ ] Emigrants – [NA Emigrants Guide](#) [NA Emigration Guide](#)
- [ ] Passengers – [NA: Passengers](#)
- [ ] Disease – [Old Disease Names](#) [NA: Public health & epidemics in the 19th / 20th centuries](#)

## Leisure / Entertainment / Pastimes / Sport / Societies / Organisations

Notes

Consider what leisure activities may have been available locally and what associations and clubs may have existed

- Agricultural challenges? – e.g. mowing, sheep shearing
- Agricultural shows? – e.g. best livestock
- Bands / Brass Bands etc.?
- Bell Ringing?
- Dances?
- Horticultural shows? – e.g. best vegetables, flower arranging, jams, cakes etc.
- Organisations? – e.g.  Royal British Legion  Women's Institute [The WI](#)
- Political? – e.g. conservative / labour / liberal associations etc.
- Pub Games (traditional)? – e.g. darts, shove halfpenny, skittles, whist drives etc.
- Special Outings? – e.g. Schools, Sunday Schools, Women's Institute etc.
- Sport?
  - Cricket – e.g.  [Cricinfo](#)  [Cricket Archive](#)
  - Football – e.g.  [ENFA](#)  Golf  Rugby  Shooting
- Temperance Societies? Band of Hope?
- Other?

## Estate / Land / Landowners

Notes

In rural areas many people worked on the estate of the local landowner and lived in tied cottages. Some estates remained in the same family for many generations. Many estates have deposited their archives at the local record office and it is worth checking to see what information they contain.

- Manorial records [NA: Manorial Documents](#) [NA: Manors – further information](#)
- Estate records  Estate maps  Estate surveys  Estate rentals
- [TG: Landowner Records \(1872-1876\)](#) [NA: Landed Estates](#)
- [Land Registry](#) [Land Registry 1862](#)

## Buildings / Housing / Properties

Notes

Consider how housing has changed over time. Census returns provide information on numbers of inhabitable houses and occupancy etc. Consider how buildings and their uses have changed over time – then & now comparisons are great especially if accompanied by old postcard views / present day photos etc.

- Types of housing over time – e.g. cottages, terraced housing, council estates, high rise blocks etc.
- Numbers of housing units / occupancy levels / second homes / holiday cottages
- Compare buildings / uses over different time periods / take photographs of all buildings
- Alehouses / Beerhouses – e.g. Alehouse Licences
- [Building History](#)
- Cinemas / Music Halls / Opera Houses / Theatres etc. ? – e.g.  [Cinema Theatre Association](#)  
 [Arthur Lloyd London Index](#)  [Arthur Lloyd Provincial Index](#)
- Docks / Quays / Wharfs etc.?
- Factories?
- Farms? – e.g. National Farm Survey 1941-1943 [NA: National Farm Survey](#)
- Hotels & Inns? – Beerhouses
- Listed Buildings? –  Grade 1  Grade 2 – e.g.  [British Listed Buildings Online](#)
- Mills – Textile Mills etc.? – e.g. [Lancashire Cotton](#)
- Mills – Water Mills / Wind Mills etc. – e.g.  [Mills Archive](#)
- Planning Applications? – e.g. local authority online portals
- Piers? – e.g.  [Lost Piers](#)  [Surviving Piers](#)
- Post Offices? – e.g.  [Postal Heritage](#)
- Property / estate agent portals? – e.g.  [Rightmove](#)  [Zoopla](#)
- Public Baths / Lidos / Swimming Pools etc.? – e.g.  [Lidos & Open-Air Swimming Pools](#)
- Public Houses? – e.g.  [Lost Pubs Project](#)  [Pubs History](#)
- Public Libraries / Reading Rooms etc.?
- Shops / Stores / Supermarkets etc.?
- Warehouses / Wharfs etc.?



## Defence, Conflict and War

### Pre-World War 1

- [ ] Militia Lists – e.g. [Northamptonshire 1777](#) [A: Dorset](#) [A: Warwickshire](#) [A: West Yorkshire](#)
- [ ] Muster Rolls – Militia muster rolls survive from as early as 1562. [NA: Militia Guide](#).
- [ ] Napoleonic Wars – e.g. [FMP: Napoleonic Wars](#)
- [ ] Boer War – e.g. [FMP: Boer War](#) [NA: Boer War records](#)
- [ ] Oath of Allegiance – [NA: Oaths of Loyalty](#)

### World War 1

Many One-Placers have explored the impact of WW1 on their places and people given the Centenary Commemorations. Be sure to check out our Centenary Projects and Resources pages below. There are far too many resources to list them all in this checklist.

Did you know some one-place studies are focused on WW1 e.g. [Sevenoaks WW1](#), [St Mary Bourne Goes to War](#)

- [ ] [1PS: WW1 Centenary Projects](#)
- [ ] [1PS: WW1 Resources 1](#)
- [ ] [1PS: WW1 Resources 2](#)
- [ ] [1PS: WW1 Resources 3](#)
- [ ] Compile Roll of Honour / Biographies of those who died / were injured / survived
- [ ] Check Enlistment / Service Records / War Graves – e.g. [CWGC](#)
- [ ] Local Regiments? / War Diaries?
- [ ] Consider contributing to [Lives of WW1](#)
- [ ] Some questions you may wish to consider:
  - [ ] Was there a rush locally to sign up?
  - [ ] Who took over the work of the departing men?
  - [ ] Any appeals made against conscription? Any conscientious objectors?
  - [ ] Population trends: What happened short-term and longer-term?
    - Did the local population shrink or swell? What were the reasons for this?
  - [ ] Did any local families suffer particular tragedies or hardship?
    - e.g. parents losing several sons or widows struggling to bring up large families.
  - [ ] What was the effect on local businesses?
    - e.g. did some industries thrive while others struggled to survive?
  - [ ] Were local resources needed for the war effort? e.g. cordite for munitions
  - [ ] Was land acquired for military or other reasons? e.g. aerodromes, tank training etc.
  - [ ] Were any buildings acquired for military or other reasons?
    - e.g. buildings needed as auxiliary hospitals, to house Belgian refugees, to house prisoners of war, conscientious objectors etc.
  - [ ] Was any local construction work due to the war?
    - e.g. training camps, munitions factories, light railways, airship mooring sites etc.
  - [ ] What extra steps were taken to bolster local defences?
  - [ ] Were there any Zeppelin raids or other attacks such as naval bombardment?

### World War 2

Be sure to talk to those who lived through the war and record their memories

- [ ] Aircraft Crashes – e.g. [Flight Global Archive](#)
- [ ] Air Raids / V1 / V2 Rockets – Damage caused? – e.g. [Bomb Sight](#)
- [ ] Air Raid Wardens / Home Guard [NA: Home Guard Personnel](#)
- [ ] Evacuees – were people evacuated from or to your study place? [NA: Evacuees](#)
- [ ] Compile Roll of Honour / Biographies of those who died / were injured / survived
- [ ] Check Enlistment / Service Records / Service Pensions / War Graves – e.g. [CWGC](#)
- [ ] Women's Land Army [NA: Women's Land Army](#)
- [ ] 1939 Register – to be made available later in 2015

## Spread the word

Notes

*Online / Social Media – great for arousing and maintaining interest in how your study is progressing*

- [ ] Website and/or blog – e.g. [Wordpress](#) [Weebly](#) [Blogger](#) [Tumblr](#)
- [ ] [Facebook](#) page
- [ ] Facebook group [1PS: Set up a Facebook group](#)
- [ ] [Twitter](#)
- [ ] Boards / Pics / Pins e.g. [ ] [HistoryPin](#) [ ] [Instagram](#) [ ] [Pinterest](#)
- [ ] Circles / Hangouts e.g. [ ] [Google+](#)

*Other*

- [ ] Articles in parish magazines etc.

## Publish your findings

Notes

*It is important to publish your findings. You don't have to wait until you think you've found out every conceivable fact about your place! Getting information into the public domain will almost certainly prompt other people to come forward with even more facts, memories, photographs, etc.*

- [ ] Local displays in church / school / village hall
- [ ] Presentations / talks to local groups / organisations
- [ ] Articles / features in local magazines / newspapers
- [ ] Publish book

## Housekeeping / Longer-term Planning

Notes

- [ ] Back up data regularly to standalone media / cloud storage
- [ ] Remember to maintain the privacy of living persons. Only publish information about them with their express permission
- [ ] Succession planning – consider who will take over from you?

## What next?

Notes

- [ ] Tell others about your study! Encourage others to start a study and register with us!
- [ ] Keep us up-to-speed with how your study is progressing
- [ ] Let us know whether this checklist has been helpful or not. How could we improve it?
- [ ] Tell us about other online information sources you've found